

No. 21-10/2021-VA

Date : 28-08-2024

To

All CGMs  
BSNL Telecom Circles/Units

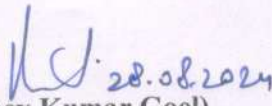
**Sub: Identification of sensitive and non-sensitive posts -reg.**

Kind attention is invited to the CVO BSNL letter no. 21-10/2018-VA dated 08.05.2018, wherein instruction regarding identification of sensitive and non-sensitive posts in BSNL was issued.

In reference to CVC guidelines to review the sensitive posts at regular intervals and post VRS-2020 scenario, it was desired to have a re-look on the identification of sensitive /non-sensitive posts in BSNL. Therefore, a committee on the subject matter was constituted with the approval of CMD BSNL. Based on report of the committee, CMD BSNL has approved the list of sensitive work/section is enclosed as Annexure -I.

As per the CVC guidelines received from time to time officers/officials posted on sensitive posts (identified as Annexure-I) are to be strictly rotated after every two/three years to avoid developing vested interests. It is requested to strictly adhere to these guidelines.

This issues with the approval of CVO, BSNL.

  
(Rajeev Kumar Goel)  
DGM (Vigilance-I)

**Copy to:**

1. PPS to CMD, BSNL
2. PPS to all Directors/Executive Directors BSNLCO, New Delhi
3. All Vigilance Heads of BSNL Circles/Units
4. All PGM/GM BSNLCO

**ANNEXURE-"I"**

**Posts/functions identified as sensitive**

**(a) Corporate level:**

<b>Sr no</b>	<b>Function/Section</b>	<b>Posts to be classified as Sensitive</b>
1	Procurement of Goods and Services for the Network & Business all verticals of BSNL including EB and Bharat Net.	AGM and above
2	Transfer/Posting/Approval of pecuniary benefits to staff	AGM and above
3	Recruitment & Departmental Examination	AGM and above
4	Vigilance	SDE/DM & above
5	Cash Section	JAO/SO/AO(Cash)/DM /AO(Claim) & Cashier
6	Central Settlement (ERP)	JAO/DM/AO/CAO
7	CBB (Corporate Budget & Banking).	AGM /CAO and above
8	Officers dealing with R&P and EMD/Bank Guarantee	DM/AO/SO & Above
9	Regulation	DGM and above
10	VAS	DM and above
11	Enterprise Unit : officials involved in Policies Framing	DGM and above
12	Any other Post or Function may be included from time to time as decided by the Management Committee of BSNL Board.	Any Officer(s) and Official(s)

**(b) Circle Level:**

<b>Sr. no</b>	<b>Function/Section</b>	<b>Posts to be classified as Sensitive</b>
1	Procurement of Goods and Services for the Network & Business of BSNL including EB and Bharat Net	AGM/CAO and above
2	All Circle Heads.	CGMTs & CGM
3	Vigilance	SDE/DM & above
4	Cash Section	JAO/AO(Cash)/AO/CAO (Claim) & Cashier
5	IFA	IFA to head of circle
6	Central Settlement(ERP)	JAO/DM/AO & Above
7	Circle Telecom Store	Store I/C
8	All officers involved in Transfer.	AGM and above
9	QA and Inspection	SDE and above
10	Any other post may be included as decided by CGM in consultation with Circle vigilance.	Any officer and officials

*Handwritten signature*  
DGM (Vig.-I)

**(c) SSA Heads and Business Unit (BU)**

<b>Sr. no</b>	<b>Function/section</b>	<b>Posts to be classified as Sensitive</b>
1	Head of SSA/BU	All Heads of SSA
2	OFC cable, exclusively posted in Construction/Laying including OA level.	SDE and above
3	Vigilance	SDE & above
4	Cash Section	JAO/AO(Cash)/AO(Claim) & Cashier
5	IFA	IFA to Head of SSA
6	District Telecom Store	Store I/C
7	All officers involved in Transfer	JTO and above
8	QA and Inspection	SDE and above
9	Any other post may be included as decided by CGM in consultation with Circle vigilance.	Any officer and officials

**(d) Telecom Factory**

<b>S. no</b>	<b>Function/section</b>	<b>Posts to be classified as Sensitive</b>
1	Procurement of Goods and Services for the TF and disposal of obsolete items	JTO & above
2	Head of Telecom Factory/Telecom Factory circle	Head of TF & Head of TF circle
3	IFA	IFA to Head of TF/TF Circle and CAO in TF.
4	Vigilance	All officers and staff
5	Cash section	JAO/AO(Cash)/AO (Claims) & Cashier
6	Inspection and Quality Control	JTO and above
7	Any other post may be included as decided by CGM in consultation with Circle vigilance	All officers and staff

*Handwritten signature and initials:*  
DAM (V.S.-I)

**(e) Civil and Electrical Wing**

<b>Sr. no</b>	<b>Function/section</b>	<b>Posts to be classified as Sensitive</b>
1	Material Management	SDE & above
2	In-charge of execution of work	SDE/EE/SE
3	Dealing with Tenders and EOI	SDE & above
4	IFA	IFA and AO(Cash)/AO Claim
5	Transfer & Posting	EE and above
6	Officers involved in FRAC	XEN Civil and above
7	Any other post may be included as decided by CGM in consultation with Circle vigilance	All Officers and Staff

*The committee has further clarified that " The item at Sr no 1, 'Procurement of goods and services for the Network & Business of BSNL including EB and Bharat Net," is intended to include officers involved in procurement planning, finalization of terms and conditions of the tenders/EOIs, processing of APO/PO/Bank Guarantees etc. for all the verticals of BSNL."*

*hd.*  
DGM(VIS-1)